

audit 2001/2002

Adults with Learning
Disabilities (draft version)

London Borough of
Harrow

ACTION PLAN



DISTRICT AUDIT

Reference:	MIL02HA02102ap (Draft Version)
Date:	July 2002

Page	Recommendation	Priority 1 = Low 2 = Med 3 = High	Responsibility	Agreed	Comments	Date
Is there a shared strategic approach to planning for services for adults with learning disabilities?						
6	R1 Review the effectiveness of the Partnership Board after 12 months.	<u>2</u>	Chair of LDPB (Head of Community Care LBH)	✓	The LDPB is currently considering how to evaluate its performance.	October 2002
6	R2 Review through the Partnership Board the pattern of service provision. This should be a whole-systems approach, taking account of the work done on the Path.	<u>3</u>	Chair of LDPB Director of Service Modernisation (PCT)	✓	The National Development Team have agreed to undertake an audit of HLDT from September. Other areas of service provision eg housing & health are being reviewed by L:DPB	T.B.C.
6	R3 Produce a costed and prioritised action plan with SMART targets to address the issues identified in the review	<u>2</u>	LD Joint Commissioning Manager LDPB Chair Head of Service Modernisation	✓	A series of strategies will be developed for specific service areas and will be incorporated into a Joint Commissioning Strategy for LD.	Ongoing
6	R4 Prepare and submit a business case for Adult Learning Disability Services to be a priority call on the Council's capacity to bid for and bring in additional and external funding.	<u>1</u>	Head of Community Care	Partial	LD Services have already secured a PFI (£10m) to i.e. - provide day care A second PFI (£5.6m) is at OBC stage for supported housing.	2004 ? 2005
7	R5 Ensure the Partnership Board has the information necessary on budgets and activities as well as need.	<u>2</u>	Joint Commissioning Manager	✓	This information will be supplied in the Joint Commissioning Strategy	April 2003

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What is the operational framework for the HLDT?						
11	R6 Resolve the uncertainty over the future of the HLDT by developing an integration plan for a single service, or an alternative way forward.	<u>3</u>	Head of Community Care (LBH) Director of Service Modernisation (PCT)	✓	Work has commenced on S31 budget arrangements for commissioning. NDT work will lead to revised integrated service delivery.	March 2003 June 2003
11	R7 Resolve the environmental issues by moving the team to a more user-friendly location, subject to the outcome of R6.	<u>2</u>	Head of Community Care Director of Service Modernisation	✓	This need is recognised. Lack of available revenue funding and suitable accommodation has blocked action	Not known
14	R8 Consider the Path at the new Partnership Board and integrate it explicitly into the next JIP, and the operational framework of the HLDT	<u>2</u>	Head of Care Management (LBH) Joint Commissioning Manager Director of SM	✓	PATH activities will inform the various LDPB's sub-group planning, including HLDT review	On-going

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14	<p>R9 Establish (subject to the outcome of R6) action planning within the HLDT to:</p> <ul style="list-style-type: none"> link team activities to strategic and interagency priorities contribute to SSD and Trust plans establish SMART targets for planning 	3 3 3	<p>Head of Care Management</p> <p>Joint Commissioning Manager</p> <p>Director of Service Modernisation</p> <p>HLDT Manager (all)</p>	✓ ✓ ✓	<p>These recommendations will drop-out of the NDT review of HLDT, plus compliance to Fair Access to Care Project and Joint Commissioning Strategy</p>	<p>April 2003</p> <p>to</p> <p>June 2003</p>
15	<p>R10 Implement a performance management framework in the HLDT, subject to the outcome of R6</p>	3	<p>Head of Care Management</p> <p>Director of Specialist Services (PCT)</p>	✓	<p>An initial performance management framework for SSD staff has now been implemented</p>	<p>On-going</p>
<p>How effective are care management arrangements?</p>						
18	<p>R11 Produce a written operational policy for the team that provides clear guidance on how the HLDT should operate, including the relative weighting of the assessment and service provision functions, and transparent decision making on service provision.</p>	2	<p>Head of Care Management</p> <p>HLDT Manager</p> <p>Director of Specialist Services</p>	✓	<p>The operational policy will be written once the NDT review is complete and the Council endorses the new eligibility criteria required by the Fair Access to Care Project.</p>	<p>June 2003</p>

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18	R12 Establish and implement eligibility criteria that reflect strategic joint priorities and the priorities and objectives established for the team, subject to the outcome of R6.	2	Head of Care Management Director of Specialist Services HLDT Manager	✓	Remarks as in recommendation 11 apply	June 2003
18	R13 Undertake a risk assessment of the work in which the HLDT is involved.	3	HLDT Manager	✓	This work is being undertaken in part already. Will be reviewed as part of operational policy (see above)	On-going
18	R14 Establish a framework for responding to high-risk areas identified in the risk assessment that includes protocols for cross-boundary working.	2	Head of Community Care Director of Specialist Services Joint Commissioning Manager	✓	The establishment of cross-boundary protocols, especially those with mental health will be part of the Fair Access to Care and Joint Commissioning Strategy work	March 2003
21	R15 Consider the recommendations of the SSI inspection report on HUMHS in terms of any value they can add for the HLDT, subject to the outcome of R6.	2	Head of Care Management Director of Specialist Services	✓	There are many lessons from establishing the HUMHS Service to be applied to the development of the HLDT.	On-going

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22	<p>R16 In the context of R6 and the decision-making about the establishment of a specialist children's disability service, establish the clear objective to improve the transition planning service to young people with learning disabilities and their carers:</p> <ul style="list-style-type: none"> establish a joint LEA/SSD protocol to identify young people with learning disabilities who are approaching their 14+ review develop a system for prioritising work with those young people most at risk. The system for prioritising should reflect wider HLDT and interagency priorities ensure those with the highest priority are allocated a social worker for the transition planning period. 	2	Head of Children & Families	√	Will be undertaken as part of the establishment of the children with disability team. Will form part of the operational policy (as above)	4/03
		2	Head of children & Families Service Head of Community Care	√	As above	4/03
		2	Manager of Children with Disability Team	√	As above	6/03

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Cost of provision						
25	R17 Review the scheme of delegation in the light of the recommendations above to explore how authority and ownership over spending decisions can be extended together.	<u>2</u>		√	<u>A scheme of delegation will be established for the new Children and Disability Team. This will include financial delegation.</u>	
26	R18 Develop financial and activity reports that facilitate monitoring of the HLDT's recommended eligibility criteria, operational policy, priorities and targets.	<u>3</u>		√	<u>This is an on-going objective which is receiving priority in the Department.</u>	<u>On-going</u>
26	R19 Consider how to develop the contribution that the Learning Disability Planning Register makes to service planning and delivery.	<u>2</u>		√	<u>The Registers role will be reviewed as part of the development of the needs analysis work for JIP and commissioning strategies.</u>	<u>Dec 02</u>